

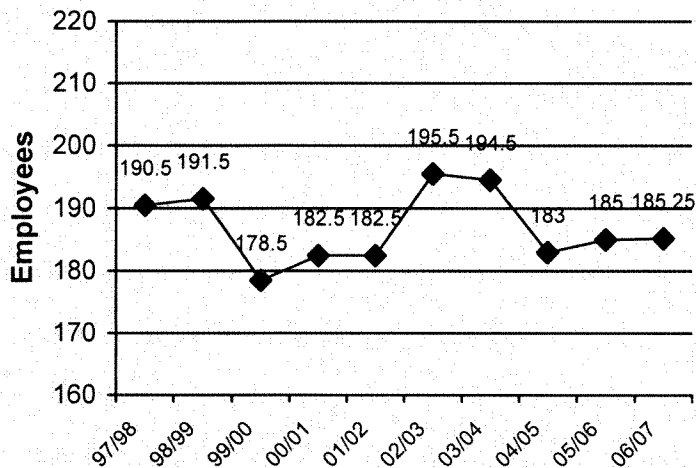
MISSION STATEMENT

Provide public facilities and services that ensure the health and safety and enhance the quality of life for the community public.

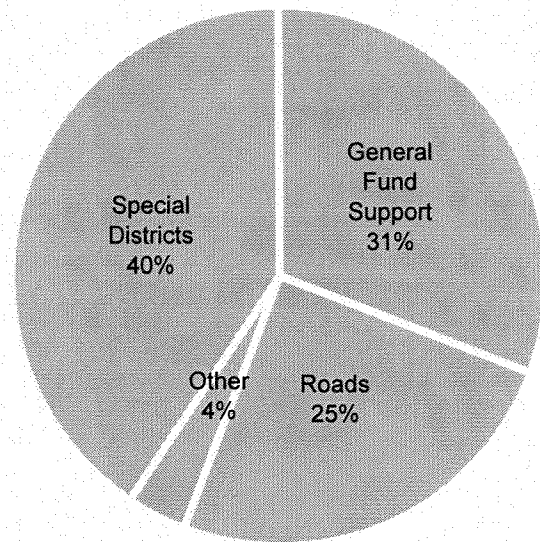
SCHEDULE 10

OPERATING DETAIL	ACTUAL 2004-05	ESTIMATED 2005-06	PROPOSED ESTIMATES 2006-07	RECOMMENDED ESTIMATES 2006-07
(1)	(2)	(3)	(4)	(5)
REVENUES:				
OPERATING REVENUES				
Special District	15,342,916	9,093,220	12,641,632	12,736,681
Roads	20,180,913	10,421,394	7,830,808	7,830,808
Waste Management	334,025	308,109	314,194	314,194
PW Special Services	<u>1,841,081</u>	<u>1,605,398</u>	<u>1,779,210</u>	<u>1,647,650</u>
TOTAL OPERATING REVENUES	37,698,935	21,428,121	22,565,844	22,529,333
NONOPERATING REVENUES				
Interest	102,806	150,000	150,000	150,000
Gain on Sale of Asset	66,305	0	0	0
Other	<u>51,819</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL NONOPERATING REVENUES	<u>220,930</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
TOTAL REVENUES	37,919,865	21,578,121	22,715,844	22,679,333
EXPENSES:				
OPERATING EXPENSES				
Salaries and Benefits	15,454,537	16,340,794	17,281,549	17,245,038
Services and Supplies	21,395,678	2,269,271	2,252,483	2,252,483
Insurance Benefit Payment	615,201	793,935	1,287,900	1,287,900
Depreciation	634,846	703,173	731,300	731,300
Countywide Overhead Allocation	<u>815,212</u>	<u>1,320,948</u>	<u>1,012,612</u>	<u>1,012,612</u>
TOTAL OPERATING EXPENSES	38,915,474	21,428,121	22,565,844	22,529,333
NONOPERATING EXPENSES				
Loss on Sale of Assets	0	0	0	0
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL NONOPERATING EXPENSES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENSES	38,915,474	21,428,121	22,565,844	22,529,333
NET INCOME (LOSS)	(995,609)	150,000	150,000	150,000
OTHER FINANCING SOURCES (USES):				
Contributions in (Out)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	0	0	0	0
FIXED ASSET EXPENDITURES				
Equipment	<u>361,377</u>	<u>949,950</u>	<u>1,050,000</u>	<u>1,050,000</u>
TOTAL FIXED ASSET EXPENDITURES	<u>361,377</u>	<u>949,950</u>	<u>1,050,000</u>	<u>1,050,000</u>

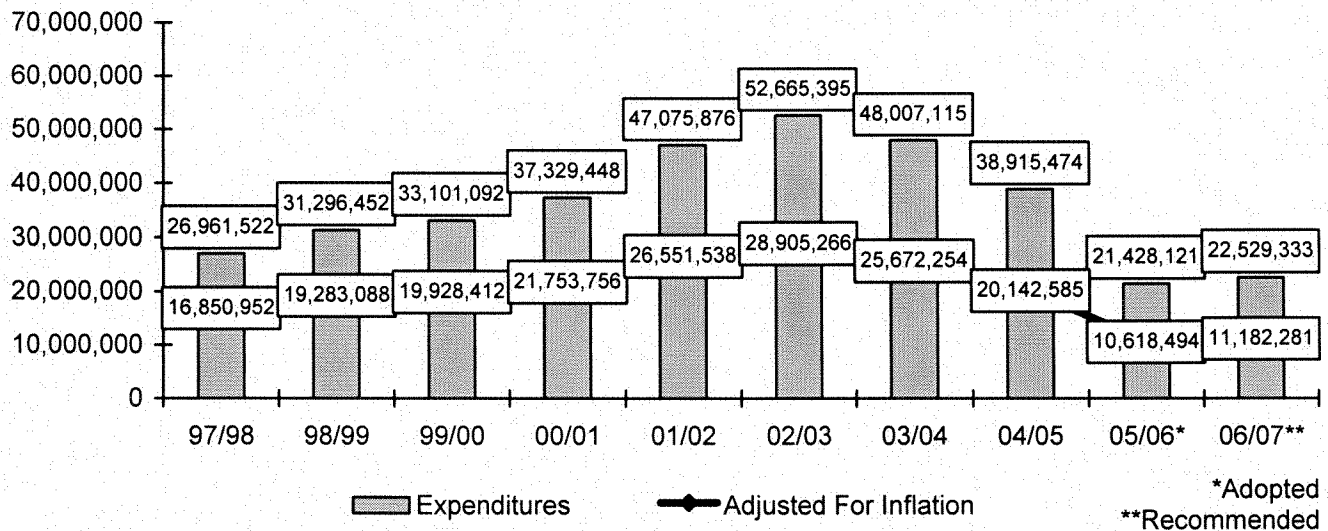
Number of Employees
(Full Time Equivalent)



Source of Funds



10 Year Expenditures Adjusted For Inflation



SERVICE PROGRAMS

The total expenditures listed for each program below reflect the full appropriation recommended for the program. However, costs for services and supplies are not collected by this internal service fund and are therefore not included in the \$22.5 million estimated total operating expense for this fund center.

Development Services

To provide engineering and surveying review of land development as mandated by State law and County ordinance and as required for the orderly implementation of land development within the county.

Total Expenditures: \$1,690,376 Total Staffing (FTE): 10.21

Operations Center - Water and Sewer

To provide water and sewer service to various county departments and other governmental agencies in and around the Kansas Avenue area.

Total Expenditures: \$723,045 Total Staffing (FTE): 0.49

Roads

To administer roads programs in compliance with the Streets and Highways Code, the Motor Vehicle Code and County Ordinances, and to keep in good and safe repair the county's roads, culverts, bridges and traffic signs. Also, to increase traffic safety and control right-of-way encroachments.

Total Expenditures: \$24,919,292 Total Staffing (FTE): 94

Services to Special Districts

To provide fiscal, legal and engineering support to districts in the formation process; to perform general utility district planning, assessment apportionments, special studies and projects as directed by the Board of Supervisors; to acquire supplemental road-purpose equipment which is not fundable through Internal Service Fund financing methods; to provide administration of the County's cooperative road improvement program; to provide cable TV regulation and access activities; and to provide gas and electric franchise administration.

Total Expenditures: \$537,595 Total Staffing (FTE): 2.35

Special Districts

Operations, maintenance, capital projects and debt service of all public works related Board-governed special districts in the county.

Total Expenditures: \$12,773,462 Total Staffing (FTE): 74.4

Waste Management Programs

To perform the administration and implementation of certain unincorporated area solid waste management activities, including compliance with state mandates such as the Integrated Waste Management Plan, post-closure compliance orders regarding the Los Osos landfill, and Board of Supervisors policies regarding County solid waste issues.

Total Expenditures: \$605,779 Total Staffing (FTE): 2.8

Work for Outside Departments

To provide water and sewer system maintenance at the San Luis Obispo County Airport for the Department of General Services; and provide various other engineering services to other county departments and governmental agencies.

Total Expenditures: \$132,454 Total Staffing (FTE): 1

DEPARTMENT COMMENTS

The primary function of the Public Works Internal Service Fund (ISF) is overall accounting and reporting for the Department as a whole. The ISF includes the Position Allocation List and funding for all of the employees in the Department, it accounts for the Department's equipment and other reserves, and it incurs the indirect cost of operations that are then recovered from programs, projects and services through departmental overhead allocations.

Examples of key accomplishments in the past year FY 05/06

Customer Service – Initial implementation of the County Enterprise Financial System (EFS) for the Department, which resulted in meeting the scheduled milestones for the County.

Internal Business Improvements – Coordination of Capital Projects management within the Department which resulted in improved inter-divisional efforts that brought the department closer to the goal for delivering projects on time, and identification of new areas for improvement.

Finance – Obtained policy support for the Department's labor rate methodology under the EFS system which resulted in implementation of equitable charges consistent with the previous FMS system. This also provides a true cost of service so that a comparison can be made with contracting out services ensuring the most cost effective approach is identified.

Learning and Growth – Participation and support for the Employee University which has resulted in new approaches to training for staff. The general skills training provided through the Employee University has eliminated the need to contract for this training as a department. This resource sharing with other departments ensures training is provided in a cost effective manner.

Examples of objectives for the next year FY 06/07

Customer Service – Improved reporting from County EFS for program managers to track and manage their detailed budgets.

Internal Business Improvements – Implementation of Division and Department overhead allocations and reporting under EFS to assure cost effectiveness.

Finance – Prepare an updated long-term equipment reserve analysis to assure long-term viability of the equipment pool. This will include a lease or purchase analysis to determine the most cost effective means of managing the Public Works fleet.

Learning and Growth – Further development of training programs and budgets for the Department's operating divisions and staff to maximize the Department's investment in EFS.

RECOMMENDED BUDGET AUGMENTATION REQUESTS AND RELATED RESULTS

Unit Amount	Description	Results
Gross: \$76,870 General Fund Support: \$ 0	One Water Systems Worker III (Instrumentation Technician) to work with consultants and other staff to select and operate new automated control system at the Lopez Water Treatment Plant (currently being upgraded).	<ul style="list-style-type: none"> Bringing this capability in-house as the plant is being upgraded will result in a cost avoidance of approximately \$160,000 (assuming this work would have to be accomplished by a consulting firm). With in-house instrumentation capability, response to problems with the new Plant Control System would be approximately 5 times faster than if an outside firm were hired to respond to such incidents (primarily due to the location of qualified outside companies).
Gross: \$58,352 General Fund Support: \$ 0	One Water Systems Worker II to meet recommended staffing requirements and ensure adequate weekend coverage for the Lopez Water Treatment Plant (currently being upgraded).	<ul style="list-style-type: none"> Reduce overtime costs of approximately \$14,000. Improve response time to disruptions in operations and improve the safety of weekend operators (with 2 operators on site, one operator could call for immediate medical care if the other operator is injured on the job.)

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

As the Internal Service Fund (ISF), this budget reflects appropriation amounts included in other budget units, including Fund Center 245 – Roads, Fund Center 210 – Public Works Special Services, Fund Center 130 – Waste Management, and several Special Districts budgets. Charges for services represent sources of revenue for the ISF. Recommended appropriations for those budgets, along with summaries for each program that purchases services from the ISF are indicated in the Service Program Summary.

The recommendation includes the addition of two Water Systems Workers to work at the Lopez Water Treatment Plant, currently being upgraded. An audit conducted of this facility in June 2002 by Black and Veatch indicated

that up to 10 people would be required for operation of the upgraded facility. At the time the audit was conducted, only 4 operators were assigned to the facility. In FY 2005-06, one Water Systems Worker III was relocated from the North County to fill one of the needed additional positions. The two new positions requested in FY 2006-07 will bring the total number of operators to seven. Public Works plans to operate the upgraded plant at this staffing level for the next few years to determine if this staffing level will be adequate to ensure safe and effective operations.

In addition, the following changes to the Public Works Position Allocation List are recommended:

- Delete one vacant Bus Driver and one vacant Transit Systems Supervisor – these two positions worked exclusively at the Los Osos Dial-A-Ride. Administration of this Dial-A-Ride service was contracted out to a private transit company in 2005, thus eliminating the need for County staff. This results in a salary savings of approximately \$88,000.
- One Public Works Supervisor – in 2005 the Atascadero and Paso Robles road yard were consolidated into one North County road yard, thus eliminating the need for this position.
- One Public Worker I, II, III is added, replacing the Public Works Section Supervisor position being deleted – this swap will result in a salary savings of approximately \$36,000.
- One Account Clerk position is deleted and replaced with one Administrative Assistant I, II, III, based on the results of a classification study.

The recommendation also includes the replacement of various pieces of equipment, at a total estimated replacement cost of \$1,050,000. Funding for this equipment will come from the ISF equipment replacement reserves. Two new pieces of equipment at a cost of \$29,500 are also included: a hydro seeder for the Roads Division (and funded from the Roads Fund using Gas Tax money) and a steam pressure sterilizer for the Water Quality Lab, the cost of which will be shared by six special districts based on their expected use of this sterilizer. No General Fund support is required for the purchase of this equipment, however a small amount may be used in future years in the Roads Fund to pay the depreciation costs of the hydro seeder.

GOALS/PERFORMANCE MEASURES

Additional Goals and Performance Measures for 2006-2007 can be found in the following Budget Units: Roads (Budget Unit 245), Public Works Special Services (Budget Unit 201), and Waste Management (Budget Unit 130).

Department Goal: Deliver Capital Projects on time and on budget.						
Community-wide Result Link: A safe community, A well-governed community.						
1. Performance Measure: Percentage of Capital Projects that are completed on time.						
01-02 Actual Results	02-03 Actual Results	03-04 Actual Results	04-05 Actual Results	05-06 Adopted	05-06 Projected Results	06-07 Target
New Measure	New Measure	58%	50%	75%	71%	75%
What: This measures the percentage of Public Works Capital Project phases actually completed compared to the phase estimated to be complete as stated in each year's budget.						
Why: To determine the timeliness of capital project completion which enhances public health and safety by correcting potentially dangerous problems identified in the need for each project.						
How are we doing? The Department is trending in a favorable direction with a projected 05-06 result of 71% vs. 04-05 actual of 50%. Several projects were delayed due to environmental permitting issues. If two more projects can get back on schedule, the projected 05-06 results will meet the 75% target. The ultimate goal established by the Board of Supervisors is 90%.						

2. Performance Measure: Percentage of Capital Projects that are completed at or under budget.

01-02 Actual Results	02-03 Actual Results	03-04 Actual Results	04-05 Actual Results	05-06 Adopted	05-06 Projected Results	06-07 Target
New Measure	New Measure	89%	96%	90%	97%	90%

What: This measures the percentage of Public Works Capital Projects where actual costs are at or under the budget for the particular project phase approved by the Board of Supervisors in a given fiscal year.

Why: To determine how accurately project costs are estimated so that funds are allocated and projects are prioritized properly.

How are we doing? For those project phases completed, we have exceeded our target this year. The department has prepared a project management manual containing detailed instructions on cost estimating and sent project managers to both internal and external training programs which have improved our cost estimating on projects. The ultimate goal set by the Board of Supervisors is for 90% of Public Works projects to be completed on time and under budget. Once the 90% goal is reached on both measures, the department will be in a position to adjust the targets higher than the 90% level.

Public Works Department All Major Projects FY 06-07 Budget Requests General Fund Support

WBS No.	Project Description	Est Phase Completed at 6/30/07	Funding Requirements for 06/07	Previous Years Balance to be Encumbered	New funding to be Appropriated 06/07
ROADS					
New Road Construction					
300129	Willow Rd Extension	RW	789,764	554,764	235,000
300140	Southland On-Ramp	PARTIAL PE	211,226	211,226	0
300142	Willow Road Interchange	RW	485,082	350,082	135,000
300145	Mary Ave. Extension	PARTIAL DES	41,291	41,291	0
300147	Tefft Street & Hwy 101 Ramp Relocation	PARTIAL ENV	730,950	324,950	406,000
300231	Buckley Road Extension	PARTIAL ENV	332,100	332,100	0
Total New Road Construction			2,590,413	1,814,413	776,000
Road Reconstruction					
300131	Doris Ave., Los Osos	ON HOLD	52,194	52,194	0
300132	Halcyon Rd Phase 1	RW	1,715,458	695,458	1,020,000
300134	Vineyard Dr from Bennet Way to Main St	RW	1,794,050	1,170,050	624,000
300135	Santa Ysabel Ave., So. Bay 2o 2nd, LO	CONST	292,315	292,315	0
300136	Price Canyon Road Widening	RW	1,573,760	1,173,760	400,000
300143	Los Berros - Stanton to Pomeroy	CONST	419,374	419,374	0
300146	Halcyon/Rte 1 Phase 2	DES	957,049	777,049	180,000
300151	Tank Farm - Santa Fe LTL	CONST	946,307	946,307	0
300152	Bennett Way / Boneso	CONST	25,000	25,000	0
300155	Pomeroy Rd. & Juniper St. Left Turn Lane	AD-15	783,000	302,000	481,000
300157	LOVR 3-Laning Bush to Doris	PARTIAL ENV	150,430	75,430	75,000
300160	Main St-Burton to Cambria Dr	CONST	1,389,565	1,389,565	0
300162	Vachell Lane Widening	RW	202,000	119,000	83,000
300150	Main Street Hwy 101 PSR/PDS	PARTIAL ENV	130,000	0	130,000
300277	River Road Curve San Miguel	DES	50,000	0	50,000
	Nacimiento Lake Dr. at Chimney Rock Rd	PARTIAL ENV	50,000	0	50,000
	Small Safety/Betterment/Startup Projects		150,000	0	150,000
Total Road Reconstruction			10,680,502	7,437,502	3,243,000
New Road Lights, Traffic Signals					
300167	Cambria Drive/Route 1 Signal	CONST	393,520	393,520	0
300169	LOVR/Palisades Signal	CONST	295,252	295,252	0
300274	LOVR / Foothill	ENV	65,000	25,000	40,000
	Tefft at Mary Signal Improvements	CONST	35,000	0	35,000
	Main at Vineyard Signal Improvements	CONST	40,000	0	40,000
	LOVR at 9th & 10th Signal Improvements	PE	20,000	0	20,000
Total New Road Lights, Traffic Signals			848,772	713,772	135,000
Drainage Improvements					
300200	Oceano Drainage Improvements	CONST	344,461	244,461	100,000
300272	Mission Street Drainage San Miguel-River Rd Storm Drain	CONST	250,000	0	250,000

WBS No.	Project Description	Est Phase Completed at 6/30/07	Funding Requirements for 06/07	Previous Years Balance to be Encumbered	New funding to be Appropriated 06/07
300232	Birch St-Cayucos Creek Tributary-Diversion Pipe	PARTIAL ENV	482,000	0	482,000
	Cambria-Avon Creek-Castle Creek Storm Drain	CONST	300,000	0	300,000
	Nipomo-Tributary 1-Sea & Burton St Culvert	PARTIAL ENV	47,000	0	47,000
	Nipomo-Tributary 1-Sea & Mallagh St Culvert	PARTIAL ENV	46,000	0	46,000
	Nipomo-Hermrick Ck-Burton St Culvert	PARTIAL ENV	400,000	0	400,000
	Nipomo-Hermrick Ck-Mallagh St Culvert	PARTIAL ENV	150,000	0	150,000
	Nipomo-Haystack Ck-Tefft at Avocado Culvert	PARTIAL ENV	450,000	0	450,000
	Nipomo-Haystack Ck-Tompson Ave Culvert	PARTIAL ENV	500,000	0	500,000
	Nipomo-Haystack Ck-Mallagh St Culvert	PARTIAL ENV	275,000	0	275,000
Total Drainage Improvements			3,244,461	244,461	3,000,000
Pedestrian Ways & Bike Paths					
300177	Ped Bridge RR Xing San Miguel	PE	30,000	30,000	0
300229	16th Street Safe Route to School	CONST	5,000	5,000	0
300276	Florence Street Ped Imps	DES	116,500	0	116,500
	ADA Compliance	CONST	140,000	0	140,000
Total Pedestrian Ways & Bike Paths			291,500	35,000	256,500
Pavement Management System					
	2006-07 Pavement Management Program	CONST	2,200,000	0	2,200,000
Total Pavement Management System			2,200,000	0	2,200,000
Bridges					
300153	San Simeon Ck Br, 3.6 Mi E of Hwy	PARTIAL CONST	520,995	520,995	0
300154	San Simeon Ck Br, 2.6 Mi E of Hwy	PARTIAL CONST	508,552	508,552	0
300165	Moonstone Beach Dr Bridge	PARTIAL DES	737,436	737,436	0
300166	Picachio Rd Bridge	PARTIAL CONST	1,146,209	1,146,209	0
300180	Main Street Br @ Santa Rosa Ck	PARTIAL DES	616,603	616,603	0
300181	San Luis Bay Dr. Br Widening	CONST	4,213,438	4,213,438	0
300182	Turri Road Bridge	CONST	611,006	611,006	0
	Santa Fe Road Realignment	PARTIAL ENV	510,000	0	510,000
Total Bridges			8,864,239	8,354,239	510,000
TOTAL ROADS			28,719,887	18,599,387	10,120,500
SPECIAL DISTRICTS					
Salinas Dam					
300190	Trout Creek Pipeline	CONST	242,178	242,178	0
Total Salinas Dam			242,178	242,178	0
Nacimiento Water Project					
300187	Water Project	PARTIAL PE	19,390,000	19,390,000	0
Total Nacimiento Water Project			19,390,000	19,390,000	0
Flood Control Zone 3					
300188	WTP Domes Tank Ext Coating	CONST	158,570	158,570	0
552R235687	Pigging	CONST	342,890	342,890	0

WBS No.	Project Description	Est Phase Completed at 6/30/07	Funding Requirements for 06/07	Previous Years Balance to be Encumbered	New funding to be Appropriated 06/07
Total Flood Control Zone 3			501,460	501,460	0
Water Treatment Plant Upgrade					
300189	WTP Upgrade	AD-15	23,488,574	23,488,574	0
Total Water Treatment Plant Upgrade			23,488,574	23,488,574	0
Cambria Flood Control Area					
300184	Cambria Flood Control Project	AD-15	1,678,214	1,678,214	0
Total			1,678,214	1,678,214	0
County Service Area 7-A					
300199	Upgrade Lift Station #3	CONST	260,000	260,000	0
Total County Service Area 7-A			260,000	260,000	0
County Service Area 10 WTF					
300203	Carbon Absorption Unit	CONST	384,547	384,547	0
Total County Service Area 10 WTF			384,547	384,547	0
County Service Area 10-A					
300193	Tank Exterior Repair & Recoat	CONST	247,761	247,761	0
300194	New Storage Tank	PARTIAL PE	17,100	17,100	0
300265	Waterline Upgrades	PARTIAL PE	6,200	6,200	0
Total County Service Area 10-A			271,061	271,061	0
County Service Area 12					
300266	San Luis Drive Bridge - Water Line R & R	DES	174,780	174,780	0
Total County Service Area 12			174,780	174,780	0
County Service Area 16 - Water					
300209	Loop Water Main	CONST	270,273	270,273	0
Total County Service Area 16 - Water			270,273	270,273	0
TOTAL SPECIAL DISTRICTS			46,661,087	46,661,087	0
	TOTAL ROADS AND SPECIAL DISTRICTS		75,380,974	65,260,474	10,120,500